

**Regular Meeting**  
**RFCCA Board of Managers**  
**Tuesday, March 21, 2023**

The meeting of the River Forest Civic Center Authority was called to order on March 21, 2023 by Manager Herrman at 7:41PM following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

**Roll called**

Present: Managers Carla Sloan, Deana Herrman, Keith Strom, and Helene Connolly, as well as RFCC Executive Director Dick Chappell.

Absent: Manager Karen Taubman (excused)

**Public Participation:** none.

**Approval of Minutes**

A motion was made by Manager Connolly and seconded by Manager Strom to approve the minutes of the February 21, 2023 meeting.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, and Herrman. Nays: None. The motion passed unanimously.

**Approval of Bills:**

- A motion was made by Manager Connolly and seconded by Manager Strom to approve Operating Fund bills as of March 31, 2023 in the amount of \$2,856.88.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, and Herrman. Nays: None. The motion passed unanimously.

- A motion was made by Manager Connolly and seconded by Manager Strom to approve Capital Fund bills as of March 31, 2023 in the amount of \$595.00.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, and Herrman. Nays: None. The motion passed unanimously.

**RFCCA Facilities Administrator's Report**

**Dick Chappell**

- Dick stated that the backflow inspection was scheduled for April. He anticipates that some expenses will result from the inspection. Dick spent a great deal of time gathering architectural

drawings of work done in 1992 and all he was able to find was what was submitted to the Village.

- Dick reported that he is very close to a decision on a phone and internet solution. A final conversation with CDS has been scheduled to analyze all proposals.
- Dick announced that the River Forest Community Center will be a polling place on April 4.
- Dick reported that a neighbor has an issue with noise in the RFCC parking lot and that he spoke with her.

### **RFCC Executive Director's Report**

**Dick Chappell**

- Dick reported that the new Illinois Paid Leave for All bill taking effect in 2024 will affect the part-timers on his staff. Full-time employees will continue to receive PTO.
- Dick commented that he needs more information on Governor Pritzler's Childcare for All proposal to know whether it will benefit the River Forest Community Center.
- Dick reported that the RFCC audit completed with new firm is now complete.
- Dick is working on an employee retention credits application, a payroll tax credit during COVID. He is using an outside agency to amend quarterly tax returns if they qualify.
- Dick said a DCFS licensing officer is returning mid-April for final inspection as all building inspections will be complete then.
- Dick reported that summer camp registration began mid-March.
- Dick reported that the gym score board needs to be replaced and he anticipates it will cost between \$8,000 and \$10,000.
- Dick reported that the Park District pickleball, which plays in the RFCC gym in the mornings, has extended their program to the first week of April.
- Dick stated that OPRF would like to use 4 classrooms instead of 3 next year and Opportunity Knocks would like to be on the second floor. He is working on space allocation for all parties.

### **Unfinished Business**

- None.

### **New Business**

- None.

### **Announcement of the next regular meeting:**

The next meeting will take place Tuesday, April 11, 2023, following the Annual Town Meeting and the regular monthly meeting of the River Forest Township Board of Trustees.

**Adjournment**

A motion was made at 8:15PM by Manager Connolly and seconded by Manager Strom to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary