



RIVER FOREST TOWNSHIP

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River Forest Township
Efficiency Report Committee
Ad Hoc Meeting
June 6, 2023

The ad hoc meeting of the RIVER FOREST TOWNSHIP Efficiency Report Committee was called to order on Tuesday, June 6, 2023 by Supervisor Carla Sloan, at 5:31PM. This was a meeting held both in person and recorded electronically by Zoom.

Roll called: Supervisor Sloan (zoom), Trustees: Keith Strom (zoom), Helen Connolly, Karen Taubman (zoom) and Deana Herrman (zoom). Residents Barbara Hickey, Melinda Peterson, John Phelan. Also present: Clerk John Becvar.

Pledge of Allegiance.

Public Participation. Public was not in attendance.

New Business:

- Efficiency Study Background
 - Supervisor Sloan thanked the three resident volunteers for joining the committee. As this was the first committee meeting, everyone introduced themselves.
 - By statute, the Township must create an efficiency report. The requirements are:
 - i. The committee must hold its first meeting by June 10, 2023.
 - ii. The committee must consist of the Township Board of Trustees plus at least two River Forest residents.
 - iii. The committee must meet at least 3 times.
 - iv. The report must be issued within 18 months of the first meeting.
 - v. The township can use a consultant or outside source for assistance.
 - vi. There is no compensation to the Board or residents for their time.
 - vii. The completed report must be submitted to Cook County.
- Review of Recommended Report Template
 - The Township of Illinois (TOI) has prepared a template which was distributed with the agenda. The Township will generally follow the template.
 - The Committee is open to ideas on how to be more efficient.

- Trustee Herrman: Engagement of Graduate Student(s)
 - Trustee Hermann teaches graduate students at NIU and anticipates that this report will be an intern project for one or more of her graduate students at no cost to the Township. Trustee Hermann will work with the students who will interview interested Committee members and Township officials.
 - i. An additional topic will be on how the Township handles disabilities.
 - ii. The work will start in August 2023 and the draft report should be done by May 2024 which works within the timeline required.
- Discussion of Roles and Responsibilities
 - Supervisor Sloan will meet with the three residents to do a Township 101 individually and discuss the Open Meeting Act (OMA) Training.
- Discussion of Next Meeting Date
 - Supervisor Sloan proposed two options of meeting
 - i. before or after the Trustee meetings and/or
 - ii. meet on a separate day.
 - Discussion was to meet at 5:30pm before the 6:00pm Trustee meeting.
 - The next meeting would take place after the individual resident meetings with Supervisor Sloan.
 - Survey of Residents on the Committee thoughts conducted verbally.

Next Meeting

The next ad hoc meeting of the River Forest Township Efficiency Report Committee will be scheduled after the individual meetings have occurred.

Adjournment

A motion was made by Trustee Connolly and seconded by John Phelan to adjourn the meeting at 5:58PM. All were in favor and the motion was passed unanimously.

Respectfully submitted,

John Becvar, Clerk