

RFCCA Board of Managers

Regular Meeting

Tuesday May 21, 2019

The meeting of the River Forest Civic Center Authority was called order by Manager Karen Taubman at 7:13 pm following the Township Board of Trustees meeting.

Roll called:

Present: Managers Karen Taubman, Helene Connolly, Holly Economos, Carla Sloan, Secretary Abby Schmelling, Township Attorney Pat Deady and RFCC Executive Director, Dick Chappell.

A motion was made by Manager Connolly and seconded by Manager Sloan to approve Operating Fund bills as of May 31, 2019 in the amount of \$2,484.22. Roll was called. Ayes: Managers Sloan, Taubman, Kelty and Connolly. The motion passed unanimously.

A motion was made by Manager Connolly and seconded by Manager Sloan to approve Operating Fund bills as of May 31, 2019 in the amount of \$2,484.22. Roll was called. Ayes: Managers Sloan, Taubman, Kelty and Connolly. The motion passed unanimously.

Manager Mark Kelty was absent.

Public Participation – None

Approval of Minutes:

A motion to accept the minutes of the April 9, 2019 meeting was made by Manager Connolly and seconded by Manager Sloan. The minutes were approved unanimously.

Approval of Bills:

- A motion was made by Manager Economos and seconded by Manager Taubman to approve Operating Fund bills as of May 31, 2019 in the amount of \$2,484.22. Roll was called. Ayes: Managers Sloan, Taubman, Economos and Connolly. The motion passed unanimously.
- A motion was made by Manager Economos and seconded by Manager Taubman to approve Financial Capital Fund bills as of May 31, 2019 in the amount of \$2,368.20. Roll was called. Ayes: Managers Sloan, Taubman, Economos and Connolly. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- The roof repairs over the art room will be made as soon as the weather improves.

RFCC Executive Director's Report

Dick Chappell

- Director Chappell talked about the Week of the Young Child events held in April.

- This week preschool and other early childhood graduations began. The OPRF High School CITE program will be holding its graduation on Friday in Room 206 and anticipates a large attendance.
- Summer camp registration has been ongoing with eleven different one week sessions. Dick talked about expected attendance and age group signup for specific sessions. June 12 is the last day of school in River Forest, with camp starting on June 10. Discussion continued among the managers.
- Director Chappell mentioned the Center being the host site for FOP (Fraternal Order of Police) meetings. Planned FOP trainings will be postponed until 2020.
- He also met with the RFCC's IT provider in order to resolve ongoing IT issues.
- Director Chappell is engaged in ongoing meetings with District #200 regarding their space needs for the CITE program at the Center. He also talked about District #200's involvement in the Feasibility Study, since they are interested in keeping the CITE program at the Center.

Unfinished Business

- Carla brought up the prior month's discussion regarding the inability of the Civic Center Authority Building to continue serving as an official and advertised Cook County Warming and Cooling Center, due to security and staffing resource issues involved. No vote is needed, but Carla will send a letter to indicate the change in status.
- Carla gave an RFCCA Building Feasibility Study update, noting that the firm of Cordogan Clark and Associates has been chosen to undertake the study. They have experience in repurposing buildings.

New Business

- Building insurance was discussed at the Trustee's meeting.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, June 19, 2019 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Economos and seconded by Manager Sloan to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary