

Regular Meeting
RFCCA Board of Managers
Tuesday, July 14, 2020

The meeting of the River Forest Civic Center Authority was called to order at 6:30 pm by Manager Helene Connolly following the Township Board of Trustees meeting. This meeting was held electronically, by Zoom, per Governor Pritzker's Executive Order 2020-7.

Roll called

Present: Managers Karen Taubman, Helene Connolly, Holly Economos and Carla Sloan.
Manager Kelty was absent.

Approval of Minutes

A motion was made by Manager Economos and seconded by Manager Taubman to approve the minutes of the June 16, 2020 meeting. They were approved unanimously.

Public Participation– None

Approval of Bills:

- A motion was made by Manager Taubman and seconded by Manager Economos to approve Operating Fund bills as of July 31, 2020 in the amount of \$1,656.15. Roll was called. Ayes: Managers Sloan, Economos, Connolly, and Taubman. Nays: None. The motion passed unanimously.
- A motion was made by Manager Taubman and seconded by Manager Economos to approve Capital Fund bills as of July 31, 2020 in the amount of \$4,592.63. Roll was called. Ayes: Managers Sloan, Economos, Connolly, and Taubman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick had safety glass installed at the front desk and completed other requirements for Covid compliance .He is pricing out remaining items and will seek reimbursement under a state FEMA grant, which has a \$3000 threshold.
- Dick reported on “stop gap”HVAC measures that have been completed by West Town. Larger HVAC projects are being postponed pending the outcome of the feasibility study.

RFCC Executive Director's Report

Dick Chappell

- The summer camp program started on June 8, following Phase #3 guidelines. Enrollment is about 25% of normal at this time. Camp offerings are going well.
- Dick has been talking with School Districts #90 and #200 about their needs and learning setups for the fall that have implications for Community Center programming space, licensing needs and timetable.
- Dick talked about lack of demand for virtual rec programs but this may change in the fall.
- Uncertainly about the fall schedule for the schools affects RFCC's planning for its Fall Brochure.
- The RFCC is still looking to possibly upgrade its phone system, along with the Township. Dick met with the same phone company which Carla recently met with and is awaiting further information.

Unfinished Business

- There are no updates on the RFCCA Building Feasibility Study.

New Business—None

Announcement of the next regular meeting: The next meeting will take place Tuesday, August 18, 2020 following the 6:00 pm Annual Town Meeting and the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Economos and seconded by Manager Taubman to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary