

Regular Meeting
RFCCA Board of Managers
Tuesday, February 16, 2021

The meeting of the River Forest Civic Center Authority was called to order on February 16, 2021 by Manager Helene Connolly at 6:44 pm following the Township Board of Trustees meeting. This meeting was conducted electronically by Zoom, per Governor Pritzker's Executive Order 2020-7.

Roll called

Present: Managers Helene Connolly, Deana Herrman, Holly Economos and Carla Sloan, and RFCCA Facilities Administrator, Dick Chappell

Approval of Minutes

A motion was made by Manager Economos and seconded by Manager Sloan to approve the minutes of the January 19, 2021 meeting. Roll was called. Ayes: Managers Sloan, Connolly, Economos and Herrman. Nays: None. The motion passed unanimously.

Public Participation—Keith Strom attended by Zoom.

Approval of Bills:

- A motion was made by Manager Economos and seconded by Manager Sloan to approve Operating Fund bills as of February 28, 2021 in the amount of \$1,656.16. Roll was called. Ayes: Managers Sloan, Connolly, Economos and Herrman. Nays: None. The motion passed unanimously.

Manager Economos left the meeting.

RFCCA Facilities Administrator's Report

Dick Chappell

- **Roof patching** by Fellows Roofing has been put on hold due to the amount of snow on the roof. The patches do seem to be holding for now.
- **HVAC System** needs some updates. The colder weather has caused issues with the building temperature. Estimate of system assessment and minor repairs and replacements by West Town is \$7,000. Expecting them to provide a schedule of the parts that need to be replaced.

A motion was made by Manager Sloan and seconded by Manager Herrman to have West Town do an assessment and minor repairs in an amount not to exceed \$7,500. Roll was called. Ayes: Connolly, Hermann, Sloan. Nays: None. The motion passed unanimously.

- **OPRF High School COVID Saliva Testing Drop Box** -Drop box has been installed by the front doors. Manager Sloan asked if the box is bolted down. Dick said he thinks it is bolted down.

RFCCA Executive Director's Report

Dick Chappell

- **COVID Cases** - Two positive COVID cases occurred in the preschool program. First case was an Oak Park resident and was reported to Oak Park Department of Public Health. Second case was a River Forest resident and reported to the Cook County Department of Public Health. 1st class was shut down for 14 days. The following week, when the second child tested positive, the second class was shut down for 14 days. These are the first positive COVID cases we have had in the program.

- **High School CITE program** to begin next week. No more than 7 to 10 students at a time. High school has spoken to Access One to communicate their Wi-Fi needs; additional hot spots may need to be installed. Follow up meeting to take place on Thursday.

- **Early Childhood Program** - Enrollment packets are ready. Continuing to plan for summer 2021.

- **PPP Loan** - Received approval for PPP loan and money was disbursed. Not sure on what timetable money needs to be sent. By-Line Bank also lacks information. Will hold back on spending the full amount as we have less employees this time than we did the last time we received PPP funds.

Unfinished Business

- **Feasibility Study** - The River Forest Park District approached Dick and Carla to let them know they are not interested in pursuing the renovation/rebuilding of the RFCCA Building, as outlined in the RFCCA Building Feasibility Study. The Village of River Forest has indicated they are suspending any decisions until after the April 2021 election. The RFCCA is also not interested in building a mega facility. We would rather move forward with much needed building repairs and renovations for the current lessees. Before we finalize the decision to not move forward with building a mega facility, Carla will send the RFCCA Building Feasibility Study to the Board. A formal RFCCA vote on whether to move forward with the project may need to take place after the RFCCA Building Feasibility Study has been publicly disseminated. Meeting with the River Forest Park District tomorrow to discuss next steps.

New Business—None

Announcement of the next regular meeting: The next meeting will take place Tuesday, March 16, 2021 following the 6:00 pm regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 7:11PM by Manager Sloan and seconded by Manager Herrman to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary