

Regular Meeting
RFCCA Board of Managers
Tuesday, January 18, 2022

The meeting of the River Forest Civic Center Authority was called to order on January 18, 2022 by Manager Connolly at 5:54pm following the Township Board of Trustees meeting. This meeting was conducted electronically by Zoom.

Roll called

Present: Managers Carla Sloan, Deana Herrman, Keith Strom, Karen Taubman, Helene Connolly. Also present: RFCC Executive Director Dick Chappell.

Public Participation: none.

Approval of Minutes

A motion was made by Manager Sloan and seconded by Manager Herrman to approve the minutes of the December 14, 2021 meeting.

Roll was called. Ayes: Managers Sloan, Strom, Connolly, Taubman and Herrman. Nays: None. The motion passed unanimously.

Approval of Bills:

- A motion was made by Manager Sloan and seconded by Manager Herrman to approve Capital Fund bills as of January 31, 2022 in the amount of 1,780.37. Roll was called. Ayes: Managers Sloan, Strom, Connolly, Taubman and Herrman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick reported that West Town Heating and Cooling has been hired to address a few minor issues related to uneven heating and the air handling system. Upcoming cold snaps may stress the system further. A bill for \$3,000 will be presented next month.
- Dick stated that the River Forest Community Center continues to have telephone issues which are also causing issues with the fire and burglar alarms.
- Dick reported that the former elevator issue is now resolved.
- Dick announced that Jack Silvestri's Eagle Scout project to light the outside flag pole is now complete, following a revision to make the fixture on the roof less visible. The electrician bill of \$2,500 for the project will be split between the River Forest Community Center (30%), River Forest Township (30%) and the Eagle Scout (40%).

RFCC Executive Director's Report

Dick Chappell

- Dick reported that he has hired 2 new staff members in the last month. He still needs to hire more.
- Dick revised the rental contract to specify that renters will need to comply with the Cook County COVID mandate.
- Dick reported that the River Forest Community Center will be meeting with the Oak Park River Forest Community Foundation Equity Initiative later this month.

Unfinished Business

- Manager Sloan and all managers continue to review the former Feasibility Study report to ascertain the need for a new building capital plan.
- Manager Sloan announced that Pat Deady is drafting a new version of the River Forest Community Center lease today. It will be presented at the River Forest Community Center board meeting later this month.

New Business

- Manager Sloan announced that Manager Herrman has successfully defended her PhD and congratulated her on behalf of the RFCCA and Township.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, February 15, 2021, following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 6:14 PM by Manager Taubman and seconded by Manager Connolly to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary