

**Regular Meeting**  
**RFCCA Board of Managers**  
**Tuesday, January 17, 2023**

The meeting of the River Forest Civic Center Authority was called to order on January 17, 2023 by Manager Connolly at 6:57PM following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

**Roll called**

Present: Managers Carla Sloan, Karen Taubman, Deana Herrman, Keith Strom, and Helene Connolly, as well as RFCC Executive Director Dick Chappell.

**Public Participation:** none.

**Approval of Minutes**

A motion was made by Manager Strom and seconded by Manager Herrman to approve the minutes of the December 1, 2022 meeting.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, Herrman and Taubman. Nays: None. The motion passed unanimously.

**Approval of Bills:**

- A motion was made by Manager Herrman and seconded by Manager Strom to approve Operating Fund bills as of January 31, 2023 in the amount of \$1,904.58.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, Herrman and Taubman. Nays: None. The motion passed unanimously.

**RFCCA Facilities Administrator's Report**

**Dick Chappell**

- Dick stated that the RFCCA recently had a number of inspections and passed them all, including the boiler system, although a few issues still need to be addressed.
- Sprinkler Inspection passed; some additional work is indicated. Dick is seeking alternative sprinkler system quotes.
- Dick reported that issues continue with the fire alarm panel. Illinois Alarm has been out repeatedly to address the issue; Dick is considering a new alarm company.
- Dick reported that Kevin Wiley from the River Forest fire department will be doing his annual inspection this week.

- Dick reported that the roof has not had issues recently, including the south stairwell. He will keep monitoring the situation.

### **RFCC Executive Director's Report**

**Dick Chappell**

- Dick reported that registration for summer camp and fall programming went live in late December and was all online. There was no printed program. There was no drop off in registration when the fall program guide was mostly online.
- Dick said that the first Daddy/Daughter Dance since COVID will take place on February 10. The response so far has been good. Pre-COVID attendance was around 400. Hoping for 300 to 350 attendees in 2023.
- Dick said he has been speaking to internet and phone providers to ensure they would meet the RFCC's needs. He is considering AT&T fiber as a redundancy system.
- Dick stated that THRIVE would like to do a wellness event at the RFCC. He proposed the end of February as a timeframe that would fit the RFCC schedule.

### **Unfinished Business**

- None.

### **New Business**

- None.

### **Announcement of the next regular meeting:**

The next meeting will take place Tuesday, February 21, 2023, following the regular monthly meeting of the River Forest Township Board of Trustees.

### **Adjournment**

A motion was made at 7:55PM by Manager Taubman and seconded by Manager Strom to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary