

Regular Meeting
RFCCA Board of Managers
Tuesday, May 16, 2023

The meeting of the River Forest Civic Center Authority was called to order on May 16, 2023 by Manager Herrman at 7:04 PM following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

Roll called

Present: Managers Carla Sloan, Deana Herrman, Keith Strom, Karen Taubman, and Helene Connolly. RFCCA Facilities Administrator Dick Chappell was also present.

Public Participation: John Becvar.

Approval of Minutes

A motion was made by Manager Strom and seconded by Manager Sloan to approve the minutes of the April 11, 2023 meeting.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman and Herrman. Nays: None. The motion passed unanimously.

Approval of Bills:

- A motion was made by Manager Taubman and seconded by Manager Strom to approve Operating Fund bills as of May 31, 2023 in the amount of \$1,904.59.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman, and Herrman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick stated that the insurance carrier conducted a building inspection earlier today. He is currently drafting a 3-year report which will be sent to Manager Sloan and Dick.
- Dick reported that the sprinkler work was conducted mid-April with a new company. The rest of the sprinkler work will be migrated over to the new company as well.
- Dick stated that he continues to have discussions with residents of nearby condos and townhomes regarding miscellaneous reported noise from the parking lot.
- Dick said that he reached out to Gary Cuneen to see if there are grants available to replace our LED bulbs. He is also investigating other options.

RFCC Executive Director's Report

Dick Chappell

- Dick reported that the River Forest Community Center will be doing a major renovation of first floor classrooms this summer. The renovation firm is creating architect drawings to share with program participants and staff. Two classrooms will be done at a time and work will begin after Memorial Day.
- Dick stated that the River Forest Community Center will be replacing the phone system and will migrate to a digital system. The internet will also be upgraded with a split system with an AT&T shared fiber line and a Comcast broadband line.
- Dick reported that preschool graduations will be taking place over the next few weeks. Dick has requested that River Forest police be flexible with street parking during these events.
- Dick said he is waiting for the DCFS licensing agent to do a return visit and is not anticipating any issues.
- Dick reported that the gym AED was used last week when a basketball player had a heart attack. One of the RFCC employees used the AED and revived the individual.

Unfinished Business

- None.

New Business

- Manager Sloan duly noted that John Becvar will become Secretary of the RFCCA Board Managers, replacing Vanessa Druckman effective 5/31/2023, having been approved as the new Township Clerk effective 5/31/2023.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, June 20, 2023, following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 7:27 PM by Manager Connolly and seconded by Manager Herrman to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary