

**RIVER FOREST CIVIC CENTER AUTHORITY
BOARD OF MANAGERS
Regular Meeting
October 19, 2015**

The regular monthly meeting of the RIVER FOREST CIVIC CENTER AUTHORITY Board of Managers took place Monday, October 19, 2015 at the River Forest Civic Center. The meeting was called to order at 5:50 p.m. by Manager O'Brien.

Roll called:

Present: Managers Carla Sloan, Mark Kelty, Mary O'Brien, Anna Romeo and Helene Connolly

Absent: none

Also present: RFCCA Facilities Administrator Dick Chappell and Secretary Karen Taubman

Manager Sloan made a motion to approve the minutes of the regular September 15, 2015 meeting, Manager Kelty seconded. The motion passed unanimously.

Public Participation

- None

Approval of Bills

- Manager Romeo made a motion to approve bills for October 2015 from the capital fund totaling \$2,800.00. See enclosure. Manager Kelty seconded. Roll called.
Ayes: Managers Sloan, O'Brien, Kelty, Romeo, and Connolly
Nays: None. The motion passed unanimously.
- Manager Romeo made a motion to approve bills for October 2015 from the operating fund totaling \$1,725.43. See enclosure. Manager Kelty seconded. Roll called.
Ayes: Managers Sloan, O'Brien, Kelty, Romeo, and Connolly
Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator Report

Dick Chappell

- Window treatments have been installed in Rooms 202 and 206. Managers noted the updated appearance of the room.
- The first and second floor new electric water cooler/bottle fillers have not been installed yet.
- Chappell met with Westtown in regards to the HVAC system. There is a primary pump which will need to be replaced, but Chappell noted it was a stock item, readily available for installation, so managers decided to defer. Only two of the three boilers in the system are operating, however the system continues to operate well, so Chappell will continue to monitor the system.
- The RFCC Halloween party, co-sponsored with Opportunity Knocks, is on Friday night from 6:30 p.m.-8:30 p.m.
- Chappell met with Michael Sletten of the RFPD and provided a tour of the building and facilities. The RFPD is considering constructing a new building, and this meeting was a follow up to discussions of facilities in River Forest with open space for programming.
- The RFPD has reserved just three upcoming dates for usage of the RFCCA gym, considerably less than normal. Managers suggested Chappell confirm this usage prior to renting the space to other organizations.

New Business

- None

Unfinished Business

- None

Managers did not go into executive session. Approval of minutes will be held for a future meeting.

At 6:10 p.m., Manager Romeo made a motion to adjourn. Manager Kelty seconded, the motion was unanimous, and the meeting adjourned immediately.

The next regular meeting of the RFCCA will take place on Tuesday, November 17th, immediately following the River Forest Township meeting, scheduled for 7:00 p.m.

Respectfully submitted,

Karen Taubman, Secretary