

**RIVER FOREST CIVIC CENTER AUTHORITY**  
**Board of Managers**  
**Regular Meeting**  
**Tuesday, July 18, 2017**

The regular monthly meeting of the River Forest Civic Center Authority Board of Managers took place on Tuesday, July 18 at the River Forest Civic Center following the meeting of the River Forest Township Board of Trustees meeting. The meeting was called to order by Manager Karen Taubman.

**Roll called:**

Present: Managers Helene Connolly, Mark Kelty, Karen Taubman, and Carla Sloan. Absent: Manager Economos.

**Approval of Minutes:**

Manager Taubman made a motion to approve the minutes as corrected of the June 13 meeting. Manager Connolly seconded the motion. The motion was approved unanimously.

**Public Participation**

No public was in attendance.

**Bills**

- A motion was made by Manager Taubman and seconded by Manager Connolly to approve bills as of June 30, 2017 in the MB Financial Operating Account in the amount of \$1,280.60. Ayes: Managers Connolly, Kelty, Taubman, and Sloan. Nays: None. The motion passed unanimously.
- A motion was made by Manager Taubman and seconded by Manager Kelty to approve bills as of July 31, 2017 in the MB Financial Operating Account in the amount of \$1,343.35. Ayes: Managers Connolly, Kelty, Taubman, and Sloan. Nays: None. The motion passed unanimously. .
- A motion was made by Manager Taubman and seconded by Manager Connolly to approve bills as of July 31, 2017 in the MB Financial Capital Fund Account in the amount of \$3,175.09. Ayes: Managers Connolly, Kelty, Taubman, and Sloan. Nays: None. The motion passed unanimously.

**RFCCA Facilities Administrator's Report**

**Dick Chappell**

It was noted by Manager Sloan that future minutes will reflect two separate reports by Dick Chappell, one as River Forest Community Center Executive Director and one as River Forest Civic Center Authority Facilities Administrator.

**Civic Center Report**

- Dick commented on the need for a new HVAC brain box after power outage caused by Commonwealth Edison on May 30. It will not be shipped until July 26, but the system is presently operational. Other equipment testing will also need to be done. He also spoke with ComEd about reimbursement, but the total cost is unknown at this time.

- Dick gave an update of the rain storm cleanup reported in last month's minutes.
- The roof has had some preventative maintenance repairs in the past month.
- Dick met with Illinois Alarm about their latest proposal costs for upgrading the system.
- Dick spoke with Eric Palm of the Village who gave him a proposal for duct cleaning of the building. Discussion followed.

### **River Forest Community Center Report**

- Summer camp program enrollment numbers are down slightly by 8-10 children.
- There was a total of eight participants for the YES scholarships, offered by the OP RF Community Foundation to qualifying families in support of summer program scholarships. The program was well received.
- Dick has been meeting with several IT vendors. A new provider may be selected in the fall.
- The agreement with District #90 for the new blended preschool program has been finalized.
- Dick will be meeting with the high school next week about the CITE program to address any concerns and to update the agreement.
- There have been a couple of new rental requests from churches, but CITE program usage will need to be determined before any new church space usage.
- Dick is still getting information about light sensor usage.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

There was no new business.

### **Announcement of the next regular meeting:**

The next meeting will take place Tuesday, August 15, 2017, immediately following the 7:00 pm monthly meeting of the River Forest Township Board of Trustees.

### **Adjournment**

A motion was made by Manager Connolly and seconded by Manager Taubman to adjourn the meeting. The motion was unanimous and the meeting was adjourned.

Respectfully submitted,

Abby Schmelling, Secretary