

RIVER FOREST CIVIC CENTER AUTHORITY
Board of Managers
Regular Meeting
Tuesday, January 16, 2018

The regular monthly meeting of the River Forest Civic Center Authority Board of Managers took place on Tuesday, January 16 at the River Forest Civic Center following the meeting of the River Forest Township Board of Trustees meeting. The meeting was called to order by Manager Karen Taubman at 6:43pm.

Roll called:

Present: Managers Karen Taubman, Holly Economos, Mark Kelty, Helene Connolly and Carla Sloan.

Approval of Minutes:

A motion to approve the minutes of the December 5, 2017 meeting was made by manager Economos and seconded by manager Kelty. The motion passed.

Public Participation

No public was in attendance.

Bills

- A motion was made by Manager Sloan and seconded by Manager Economos to approve bills as of January 31, 2018 in the MB Financial Operating Account in the amount of \$2,478.67. Ayes: Connolly - Managers Taubman, Economos, Kelty and Sloan. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- The Capital Improvement Committee met earlier in the evening. Two recommendations were made by the committee:
 - 1) Replace two of the rooftop HVAC units and
 - 2) Replace the light switches in the building to more efficient motion sensor switches.
- Dick talked about making short term entry way improvements to the building.
- Everything is generally running smoothly.

RFCC Executive Director's Report

Dick Chappell

- The gym floor was refinished on December 20.
- Dick spoke about staff openings that now have been filled.
- The winter brochure was sent out, the bigger of the two brochures from the Community Center.
- The annual Daddy-Daughter Dance will be held on Friday, February 9, with over 400 participants expected.

Unfinished Business

There was no unfinished business.

New Business

Motions were made on the recommendations for the purchase of two items. Manager Sloan made a motion for the purchase of two HVAC units to replace the 1999 model and the 1992 model, one for \$12,000 and one for \$15,000 respectively for a total of \$27,000 and to purchase new switches at an estimated cost of \$6,500. The motion was seconded by Manager Economos. Roll call was taken. Ayes: Managers Taubman, Economos, Kelty, Connolly and Sloan. The motion passed unanimously.

Manager Sloan made a motion seconded by Manager Taubman to go into Executive Session at 7:02 pm. for the purpose of discussing a lease. Roll call was taken. Ayes: Managers Taubman, Economos, Kelty, Connolly and Sloan. The motion passed unanimously.

Managers returned to the regular session at 7:28 pm.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, February 20, immediately following the 7:00 pm monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Taubman and seconded by Manager Kelty to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary