

**RIVER FOREST CIVIC CENTER AUTHORITY**  
**Board of Managers**  
**Regular Meeting**  
**Tuesday, April 10, 2018**

The regular monthly meeting of the River Forest Civic Center Authority Board of Managers took place on Tuesday, April 10 at the River Forest Civic Center following the meeting of the River Forest Township Board of Trustees meeting. The meeting was called to order by Manager Karen Taubman at 7:38 pm.

**Roll called:**

Present: Managers Karen Taubman, Holly Economos, Helene Connolly and Carla Sloan. Manager Kelty was not in attendance. Township Attorney Pat Deady and RFCCA Facilities Manager Dick Chappell were also in attendance.

**Approval of Minutes:**

A motion to approve the minutes of the March 20, 2018 meeting was made by Manager Connolly and seconded by Manager Economos. The motion passed.

**Public Participation -- None**

**Bills**

- A motion was made by Manager Connolly and seconded by Manager Connolly to approve bills as of April 30, 2018 in the MB Financial Operating Account in the amount of \$1,350.22. Ayes: Managers Taubman, Economos, Connolly, and Sloan. Nays: None. The motion passed unanimously.

**RFCCA Facilities Administrator's Report**

**Dick Chappell**

- The boiler inspector came out. A shutoff valve for the whole boiler system is now required for compliance. West Town will place it outside the boiler room.
- The cleaning of the gym was done. A drivable lift was rented for this and other work, and a resale drivable lift is going to be purchased for future needs.
- Dick gave a brief follow up to the lead testing report from March.
- There was a partial power outage over the prior weekend due to cable failure in the Forest Preserve.

**RFCC Executive Director's Report**

**Dick Chappell**

- Summer camp registration has remained consistent with past years, anticipating similar enrollment numbers for this year.
- The fiscal year ended on March 31. It was a good year with building rental numbers and usage by community groups up.
- Early childhood trainings have also increased with three different organizations involved: The Early Childhood Collaboration, Illinois Action for Children, and the Carole Robertson Center for Learning. Training requirements have gone up which will have a future impact on salaries and fees.
- The RFCC will be changing IT providers again because the present provider went out of business.

- The Center will be buying a new copier.

**Unfinished Business-** None.

**New Business –** None.

### **Executive Session Discussion**

Manager Connolly made a motion seconded by Manager Economos to go into Executive Session at 7:57 pm. for the purpose of discussing lease issues. Roll call was taken. Ayes: Managers Taubman, Economos, Connolly and Sloan. The motion passed unanimously.

### **Announcement of the next regular meeting:**

The next meeting will take place Tuesday, May 15, immediately following the 6:00 pm Annual Town Meeting and regular monthly meeting of the River Forest Township Board of Trustees.

### **Adjournment**

A motion was made by Manager Economos and seconded by Manager Connolly to adjourn the meeting at 8:08 pm. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary