

Board of Managers

Regular Meeting

Tuesday October 16, 2018

The meeting of the River Forest Civic Center Authority was called order by Manager Karen Taubman at 7:08 pm following the Township Board of Trustees meeting.

Roll called:

Present: Managers Karen Taubman, Holly Economos, Helene Connolly, Mark Kelty and Carla Sloan, RFCCA Facilities Manager and RFCC Executive Director Dick Chappell, Attorney Pat Deady, and Secretary Abby Schmelling.

Public Participation – None

Approval of Minutes:

A motion to approve the minutes of the September 11, 2018 meeting was made by Manager Economos and seconded by Manager Connolly. The motion passed.

Approval of Bills:

- A motion was made by Manager Connolly and seconded by Manager Kelty to approve MB Financial Operating Fund bills as of October 31, 2018 in the amount of \$1,656.16. Roll was called. Ayes: Managers Sloan, Connolly, Taubman, Economos and Kelty. The motion passed unanimously.
- A motion was made by Manager Connolly and seconded by Manager Economos to approve MB Financial Capital Fund bills as of October 31, 2018 in the amount of \$1,591.84. Roll was called. Ayes: Managers Sloan, Connolly, Taubman, Economos and Kelty. The motion passed unanimously.

RFCCA Facilities Administrator's Report

- Waiting continues for the AEDs (automated external defibrillators). Dick spoke about where they will be placed in the building.
- Stutz Plumbing will be putting in the floor drain in the second floor bathroom later in the week in the least disruptive way because the classroom below the bathroom will need to be vacated during the installation which will take a couple of days to complete.
- Dick has not yet made a recommendation about the phones, and he talked about the AT&T proposal. He still needs more information from other vendors before clarifying his recommendation for all parties in the building.
- Dick is scheduling with West Town to replace the roof top units at the end of the month.

- Dick spoke with Pamela Mahn at Oak Park Township about CEDA trainings. They did one date last month and will do two dates this month.

RFCC Executive Director's Report

- Dick met with Phil Carmody from Opportunity Knocks which did not pursue the grant to build out the other kitchen on the second floor.
- Dick talked about the build-out in the art room which is still being fine tuned. It will take about four weeks to complete and should be done by the end of the year. The high school will also be able to use the room for their CITE program.
- The Village is redoing the alley behind the condos on Gale for two blocks up to Vine which is the reason for the construction barrels. It should take about a month to complete and Dick talked about the affect on the Halloween party parking on Friday the 26th.
- Dick gave an update on the Feasibility Study which has not moved forward but is scheduled to be completed by February. Discussion followed.
- Dick spoke with David Welch from the pickleball group. There may be a time slot available on early Saturday afternoons to play; it will need to be self-regulated. There may also be a Monday time slot available.
- Dick talked about continuing computer issues. Techs from Access One have been out to service them.
- Dick spoke about the need for a rotating monthly fire drill which is to be coordinated with the High School and Opportunity Knocks. There was an announced fire drill last week.
- Tom Ames who is a new employee is trying to get caught up with some of the building projects.

Unfinished Business - none

New Business – none

Announcement of the next regular meeting:

The next meeting will take place Tuesday, November 20, 2018 immediately following the 6:00 pm regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Economos and seconded by Manager Connolly to adjourn the meeting at 7:32 pm. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary