

RFCCA Board of Managers

Regular Meeting

Tuesday November 20, 2018

The meeting of the River Forest Civic Center Authority was called order by Manager Helene Connelly at 7:13 pm following the Township Board of Trustees meeting.

Roll called:

Present: Managers Karen Taubman, Helene Connolly and Carla Sloan, RFCCA Facilities Manager and RFCC Executive Director Dick Chappell, Attorney Pat Deady and Secretary Abby Schmelling.

Public Participation – None

Approval of Minutes:

A motion to approve the minutes of the October 16, 2018 meeting was made by Manager Taubman and seconded by Manager Sloan. The motion passed.

Approval of Bills:

- A motion was made by Manager Sloan and seconded by Manager Taubman to approve Operating Fund bills as of November 30, 2018 in the amount of \$2,484.22. Roll was called. Ayes: Managers Sloan, Connolly and Taubman. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- The new AED's (automated external defibrillators) arrived and are installed on each floor of the building.
- Stutz Plumbing installed the new floor drain in the second floor bathroom later this week.
- West Town replaced the roof top HVC units on November 8.

RFCC Executive Director's Report

Dick Chappell

- The Halloween party was held on November 26 with an increase of almost 100 attendees vs. last year.
- Dick and RFCC program supervisors have decided to modify and enhance RFCC's summer camp program over the next two years, particularly for the older campers.
- Dick continues discussions with Tefco about the art room build out. He may also solicit other proposals for this work. He wants to have this work done during Christmas break.
- Dick talked about the status of the RFCCA Building IGA and Feasibility Study. Manager Sloan provided additional background information about this. Discussion followed.

Unfinished Business - none

New Business – none

Announcement of the next regular meeting:

The next meeting will take place Tuesday, December 4, 2018 immediately following the 6:00 pm regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Connolly and seconded by Manager Sloan to adjourn the meeting at 7:35 pm. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary