

**RIVER FOREST TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting
Tuesday, July 18, 2017**

The regular monthly meeting of the RIVER FOREST TOWNSHIP Board of Trustees took place on Tuesday, June 13 at the River Forest Civic Center. The meeting was called to order at 7:00 p.m. by Supervisor Carla Sloan, followed by the Pledge of Allegiance.

Roll called

Present: Supervisor Carla Sloan, Trustees Helene Connolly, Mark Kelty and Karen Taubman. Not present: Trustee Economos.

Also present: Assessor Pamela Kende , Clerk Abby Schmelling, MH/GA Administrator Avis Rudner, Senior Outreach Coordinator Cathaleen Roach, and RFCCA Administrator Dick Chappell.

Trustee Taubman made a motion to approve the minutes of the regular June 13, 2017 meeting, Trustee Connolly seconded. The motion passed unanimously.

Public Participation -- None

Reports

Mental Health Committee (MHC)/General Assistance (GA)

Avis Rudner

- We have distributed our service contracts for fiscal year 2017-2018. They are expected back by the end of July.
- The last two meetings of the Needs Assessment stakeholders were held in late June. Meeting summaries have been submitted to the steering committee for feedback.
- The Mental Health Committee is on vacation until September 5. Karen Boozell, Director of Special Education at District #90, will join the Committee for a review of Special Ed programs at District 90 at the September meeting.
- We have two GA clients, one of whom will be returning to gainful employment by the end of August.
- The Township is sponsoring American Association of Persons with Disabilities voter registration in the Township Conference Room. CITE and Opportunity Knocks participants will be registering to vote.

Youth Services Committee (YSC)

Carla Sloan

- Applicants are being interviewed for the youth interventionist position, following the departure of Bert Patania.

Senior Services

Cathaleen Roach.

- Senior Outreach was included in the stakeholder meetings for the Community Health Needs Assessment, with focus in the final Strategic Plan Report on local River Forest senior health issues including emphasis on movement, nutrition and transportation.
- The Township Day Celebration is being changed from September 21 because of a religious holiday conflict. Instead, we will be participating in the Rotary Food Truck Rally in Keystone Park on August 26.
- Programming continued for Celebrating Seniors All Year Long (CSAYL) in partnership with the River Forest Library, including the Dooley Brothers on July 14 outside at the River Forest Library courtyard area with 115 attendees.
- Carla and Cathaleen met with RF Public Library staff and charted out our dual partnership winter programming (CSAYL) from January 2018 through April.
- The fall and winter programming will be varied with a couple of WWII related events which will appeal to local history buffs and includes a WWII Radio Hour featuring Abbott and Costello and the Andrews Sisters; and other programs on autumn floral arranging to video and stories of Riverview and Kiddieland.
- There is no Coffee Monday in July. The next Coffee Monday is August 8.
- The new and improved Connect with Tech will replace the Computer Learning Lab on Wednesday mornings. Roll-out plans are being finalized including publicity emphasis at the Rotary Rally on August 26.
- Constituent work continues as we receive a couple of calls a week ranging from programming interest to requests for medical equipment like walkers and wheelchairs, through our participation with Oak Park Township's Medical Lending Closet where people can donate equipment.
- River Forest Township has five or six local residents who serve on the Township Senior Services Committee. The Senior Committee has two subcommittees, one on Good Deeds with an idea towards connecting block volunteers with seniors on their individual blocks; and one on a potential 3-1-1 local information line, examining Evanston's as a possible prototype. These subcommittees will meet on Wednesday, July 19.
- Carla and Cathaleen will be meeting with the Alzheimers Association, and both will also meet on Thursday, July 20 with River Forest Chief Weiss and Township Senior Services to discuss programs and/or services that we might co-sponsor for local residents with dementia, their caregivers and families.

Supervisor's Comments

Carla Sloan.

- Newly signed signature cards have been delivered to the three banks with whom the Township and RFCCA have accounts.
- Carla gave a legislative update concerning SB3 and SB42 which are still on the Governor's desk to be signed.
- River Forest Township and Oak Park Township are co-hosting the TOCC (Townships of Cook County) Supervisors meeting at the Township Senior Center on Thursday, July 20.

- Carla met with Clairmarie Keenan, the new Oak Park Township Supervisor to discuss a number of issues and topics.

Assessor

Pamela Kende

We have had a busier July than expected. Not only did tax bills come out but our Board of Review Commissioner sent a notice to all home owners that they could start pre-filing for the expected August appeal period. This means not only are we working to get corrected tax bills very quickly but we are also talking to residents about their assessments and appeal process.

The Board of Review will most likely be open for appeals in August, and we will be hosting an outreach at the River Forest Community Center in room 206, on Monday, August 21st with the Cook County Board of Review staff and the Commissioner.

We continue to respond to realtors and lawyers. There have also been calls regarding vacancy, sales, exemptions and possible purchases and tax implications.

Building permits have been filed.

2012 Certificate of Errors are no longer being accepted. We are assisting residents with understanding their tax bills.

Approval of Bills

- Trustee Connolly made a motion to approve bills as of July 31, 2017 totalling \$29,334.81. It was seconded by Trustee Kelty. Roll was called. Ayes: Supervisor Sloan, Trustees Connolly, Kelty and Taubman. Nays: None. The motion passed unanimously.
- Trustee Connolly made a motion to approve General Assistance bills as of July 31, 2017 in the amount of \$357.66. It was seconded by Trustee Kelty. Roll was called. Ayes: Supervisor Sloan, Trustees Connolly, Kelty and Taubman. Nays: None. The motion passed unanimously.

Unfinished Business

- Carla presented a spreadsheet of the three estimates for a color copier/scan/printer. The spreadsheet listed the company, reference, machine, lease and what each estimate includes for each copier.
- Trustee Karen Taubman has agreed to join the Community Engagement Team for the Alcohol Prevention Grant.

New Business

Carla Sloan

- After discussion among the trustees, a motion was made by Karen Taubman and seconded by Mark Kelty to approve River Forest Township Resolution 2017-06 to Adopt the Annual 1,000 Hour Standard for IMRF Participation. Roll was called. Ayes: Supervisor Sloan, Trustees Connolly, Kelty and Taubman. Nays: None. The motion passed unanimously.

- A second motion was made by Trustee Taubman and seconded by Trustee Connolly to approve River Forest Resolution No. 2017-07 Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF). Roll was called. Ayes: Supervisor Sloan, Trustees Connolly, Kelty and Taubman. Nays: None. The motion passed unanimously.
- Carla presented the FY2017 Draft Audit for review by the trustees.
- The 100th Anniversary Celebration will now take place on August 26 as part of Rotary's Food Truck Rally in Keystone Park. The Township will have a tent with giveaways and information, and Abraham Lincoln will be there.

The next regular meeting of the River Forest Township will be on Tuesday, August 15, 2017 at 7:00 pm. Trustee Taubman made a motion to adjourn the meeting. Trustee Connolly seconded, the motion was unanimous and the meeting was adjourned.

Respectfully submitted, Abby Schmelling, Clerk