

Date: November 9, 2016

To: All Currently Funded Agencies & New Funding Applicants

From: River Forest Township Mental Health Committee

Enclosed are the forms for funding requests to the River Forest Township Mental Health Committee for fiscal year 2017-18, for currently funded programs. Contact the office for additional required material for new programs or new funding applicants. Limited Outreach Funds may be available, please contact the office for the application.

Enclosed you should find the following:

- RFTMHC Application
- Prevention Funds Application & Guidelines

Please include a current board list, a current audit (if you haven't submitted one) and make sure that all funding requests end in 5 or 0.

The word processing program used is Microsoft Office Word 2013. **Hand written applications will not be accepted.** The material is available by snail mail. Please send your request to arudner@riverforesttownship.org. The applications are also posted on our website: www.riverforesttownship.org after November 16, 2016.

14 copies of the completed application are due at River Forest Township, attention: Avis Rudner, 8020 Madison no later than Wednesday, December 14 by 4:00 P.M. Applications will not be accepted after the deadline.

You are welcome to call or email with questions. Please contact Avis Rudner, Mental Health Services Administrator at 708.771.6159 x270 or arudner@riverforesttownship.org.

We look forward to reviewing your funding proposals. You will be notified after December 14, 2016 about a date for a presentation of your request to River Forest Township Mental Health Committee. If your request is for the same program we funded during the current fiscal year, we may not require a presentation.