

**Date: November 20, 2017**

**To: All Currently Funded Agencies & New Funding Applicants**

**From: River Forest Township Mental Health Committee**

Enclosed are the forms for funding requests to the River Forest Township Mental Health Committee for fiscal year 2018-19, for currently funded programs. Contact the office for additional required material for new programs or new funding applicants.

Enclosed you should find the following:

- RFTMHC Application
- Prevention Funds Application & Guidelines
- Outreach Funds Application

**Please include a current board list, a current audit (if you haven't submitted one) and make sure that all funding requests end in 5 or 0.**

The word processing program used is Microsoft Office Word 2013. **Hand written applications will not be accepted.** The material is available by snail mail. Please send your request to [arudner@riverforesttownship.org](mailto:arudner@riverforesttownship.org). The applications are also posted on our website: [www.riverforesttownship.org](http://www.riverforesttownship.org) after November 20, 2017.

**14 copies of the completed application are due at River Forest Township, attention: Avis Rudner, 8020 Madison no later than Friday, December 15 by 4:00 P.M. Applications will not be accepted after the deadline.**

You are welcome to call or email with questions. Please contact Avis Rudner, Mental Health Services Administrator at 708.771.6159 x270 or [arudner@riverforesttownship.org](mailto:arudner@riverforesttownship.org).

We look forward to reviewing your funding proposals. You will be notified after December 15, 2017 about a date for a presentation of your request to River Forest Township Mental Health Committee. If your request is for the same program we funded during the current fiscal year, we may not require a presentation.