

Regular Meeting
RFCCA Board of Managers
Tuesday, March 22, 2022

The meeting of the River Forest Civic Center Authority was called to order on March 22, 2022 by Manager Connolly at 6:10 PM following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

Roll called

Present: Managers Carla Sloan, Deana Herrman, Keith Strom, Helene Connolly.

Absent: Karen Taubman.

Also present: RFCC Executive Director Dick Chappell.

Public Participation: none.

Approval of Minutes

A motion was made by Manager Strom and seconded by Manager Connolly to approve the minutes of the February 15, 2022 meeting.

Roll was called. Ayes: Managers Sloan, Strom, Connolly, and Herrman. Nays: None. The motion passed unanimously.

Approval of Bills:

- A motion was made by Manager Strom and seconded by Manager Sloan to approve Capital Fund bills as of March 31, 2022 in the amount of 1,939.64.

Roll was called. Ayes: Managers Sloan, Strom, Connolly, and Herrman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick announced that the boiler inspection has been postponed as it is not due until December 2022.
- Dick reported that he has spoken with Tom Fiedler of West Town Heating and Cooling. The parts needed for repair are still backordered and the repair has been postponed to Fall 2022.
- Dick reported that the elevator inspection took place on 3/21.
- Dick announced that there will be a water inspection in April 2022.

- Dick announced that vendors are currently touring the building to give IT needs proposals. The project is being managed by Michael Carioscio.
- Dick reported that there was a brief power outage on 3/9 that affected the building phone system, and two computers.

RFCC Executive Director's Report

Dick Chappell

- Dick reported the River Forest Community Center implemented a mask optional policy as of 3/21.
- Dick met with a representative of the River Forest Police Department who asked for our support of the Able Project. Dick will be writing a letter of support for this initiative.
- Dick announced that the River Forest Community Center has retained Mike Carioscio as an IT consultant. He will be managing an IT assessment project to evaluate what we have vs. what we need for wireless accessibility. The firm to perform this IT assessment will be selected by 4/1.
- Dick said that Thrive will be hosting a wellness event at the River Forest Community Center in late May. They will be using the gym and the dance room.
- Dick announced that the Roosevelt Middle School graduation dance may be held in the River Forest Community Center Gym.

Unfinished Business

- A motion was made by Manager Sloan and seconded by Manager Strom to approve the new lease for July 1, 2023 to June 30, 2028 between the River Forest Civic Center Authority and the River Forest Community Center (pending approval by the River Forest Community Center Board).

Roll was called. Ayes: Managers Sloan, Strom, Connolly, and Herrman. Nays: None. The motion passed unanimously.

- With regards to the capital plan, Manager Sloan said that the River Forest Community Center Board will start putting together rough revenue plans for the future of the River Forest Community Center. Dick explained that capital improvements will be done based on urgency and funding. The River Forest Community Center Board feels that the most urgent need at this time is the assessment of our IT needs. Longer term ticket items include replacing the roof and improving the building entrance. The next meeting to discuss the capital plan will be in early May, once the IT vendor quotes have been received.

New Business

- None.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, April 12, 2022, following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 6:50 PM by Manager Sloan and seconded by Manager Strom to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary